

## Motivation-Based Interviewing Train-the-Trainer Workshop Appraisal

<b>INSTRUCTORS:</b>	Neal Squyres & Carol Quinn	<b>Date:</b> September 14-16, 2004
<b>PARTICIPANT'S NAME (optional):</b>	Mary Lou Gonzalez	
<b>JOB TITLE (optional):</b>	HA Rep / Ass.	<b>WORK LOCATION:</b> Green Lake

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### THE INSTRUCTORS:

**5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree**

1. Was well organized and prepared. (5) 4 3 2 1
2. Encouraged class participation. (5) 4 3 2 1
3. Translated concepts into practical applications. (5) 4 3 2 1
4. In your opinion, what can the instructor do to improve the presentation of the workshop material?  
*Great instructors, can't improve things of anything at this time.*

### THE COURSE MATERIALS:

**5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor**

5. Please rate the following workshop materials on:
  - a. Content (5) 4 3 2 1
  - b. Quality (5) 4 3 2 1
  - c. Organization (5) 4 3 2 1
  - d. Overall usefulness (5) 4 3 2 1
6. The workbook will be useful as a reference tool. (5) 4 3 2 1
7. The exercises were content appropriate. (5) 4 3 2 1
8. The exercises added value to the course. (5) 4 3 2 1

**PLEASE TURN THE PAGE. THE APPRAISAL CONTINUES ON THE BACK.**

9. Your comments concerning the workbook and other materials. *Well organized, easy to read.*

10. If the time allocated to complete the course material is inappropriate, which areas need more time?

\_\_\_\_\_  
\_\_\_\_\_

11. If the time allocated to complete the course material is inappropriate, which areas need less time?

\_\_\_\_\_  
\_\_\_\_\_

12. Was the course material too advanced (5), just right (3) or too basic (1)? (5) 4 3 2 1

13. If the workshop, or any portion of it, was too advanced or too basic, please explain:

*it was just right.*  
\_\_\_\_\_  
\_\_\_\_\_

**GENERAL:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

14. The workshop met my needs. (5) 4 3 2 1

15. The time allocated for the workshop was about right? (5) 4 3 2 1

16. I was adequately prepared by having the required prerequisites and by completing the precourse assignment (if any). (5) 4 3 2 1

17. All computer and/or audio-visual equipment was functioning properly. (5) 4 3 2 1

18. If you were to teach this workshop, how would you improve it?

*at this time, I can't think of anything.*  
\_\_\_\_\_  
\_\_\_\_\_

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

19. What is your overall appraisal of the workshop? (5) 4 3 2 1

*Had fun, thanks!*

## Motivation-Based Interviewing Train-the-Trainer Workshop Appraisal

<b>INSTRUCTORS:</b>	Neal Squyres & Carol Quinn	<b>Date:</b> September 14-16, 2004
<b>PARTICIPANT'S NAME (optional):</b>	Jim Filardo	
<b>JOB TITLE (optional):</b>	CRA	<b>WORK LOCATION:</b> Wayne, NJ

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### THE INSTRUCTORS:

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

1. Was well organized and prepared. (5) 4 3 2 1
2. Encouraged class participation. (5) 4 3 2 1
3. Translated concepts into practical applications. (5) 4 3 2 1
4. In your opinion, what can the instructor do to improve the presentation of the workshop material?  
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 \_\_\_\_\_

### THE COURSE MATERIALS:

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

5. Please rate the following workshop materials on:
  - a. Content (5) 4 3 2 1
  - b. Quality (5) 4 3 2 1
  - c. Organization (5) 4 3 2 1
  - d. Overall usefulness (5) 4 3 2 1
6. The workbook will be useful as a reference tool. (5) 4 3 2 1
7. The exercises were content appropriate. (5) 4 3 2 1
8. The exercises added value to the course. (5) 4 3 2 1

**PLEASE TURN THE PAGE. THE APPRAISAL CONTINUES ON THE BACK.**

9. Your comments concerning the workbook and other materials. \_\_\_\_\_

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\_\_\_\_\_

10. If the time allocated to complete the course material is inappropriate, which areas need more time?

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\_\_\_\_\_

11. If the time allocated to complete the course material is inappropriate, which areas need less time?

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\_\_\_\_\_

12. Was the course material too advanced (5), just right (3) or too basic (1)? (5) 4 3 2 1

13. If the workshop, or any portion of it, was too advanced or too basic, please explain:

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\_\_\_\_\_

**GENERAL:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

14. The workshop met my needs. (5) 4 3 2 1

15. The time allocated for the workshop was about right? (5) 4 3 2 1

16. I was adequately prepared by having the required prerequisites and by completing the precourse assignment (if any). 5 (4) 3 2 1

17. All computer and/or audio-visual equipment was functioning properly. 5 (4) 3 2 1

18. If you were to teach this workshop, how would you improve it?

\_\_\_\_\_

\_\_\_\_\_

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

19. What is your overall appraisal of the workshop? (5) 4 3 2 1

- great materials, very useful exercises, well planned & organized - obvious that a considerable amount of work went into developing program and videos

- practice presentations were helpful & feedback was useful

- time allocated was good - leisure enough to learn & ask questions but moved along nicely.

thank you!

## Motivation-Based Interviewing TTT Workshop Appraisal

<b>INSTRUCTORS:</b>	Neal Squyres & Carol Quinn	<b>Date:</b>
		Sept 28 - 30, 2004
<b>PARTICIPANT'S NAME (optional):</b>	Harriet Gnyzkiewicz	
<b>JOB TITLE (optional):</b>		<b>WORK LOCATION:</b>

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**THE INSTRUCTORS:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

1. Was well organized and prepared. (5) 4 3 2 1
2. Encouraged class participation. (5) 4 3 2 1
3. Translated concepts into practical applications. (5) 4 3 2 1
4. In your opinion, what can the instructor do to improve the presentation of the workshop material?  
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**THE COURSE MATERIALS:**

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

5. Please rate the following workshop materials on:
  - a. Content (5) 4 3 2 1
  - b. Quality (5) 4 3 2 1
  - c. Organization (5) 4 3 2 1
  - d. Overall usefulness (5) 4 3 2 1
6. The workbook will be useful as a reference tool. (5) 4 3 2 1
7. The exercises were content appropriate. (5) 4 3 2 1
8. The exercises added value to the course. (5) 4 3 2 1

**PLEASE TURN THE PAGE. THE APPRAISAL CONTINUES ON THE BACK.**

9. Your comments concerning the workbook and other materials. \_\_\_\_\_  
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10. If the time allocated to complete the course material is inappropriate, which areas need more time?  
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11. If the time allocated to complete the course material is inappropriate, which areas need less time?  
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\_\_\_\_\_  
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12. Was the course material too advanced (5), just right (3) or too basic (1)? (5) 4 3 2 1

13. If the workshop, or any portion of it, was too advanced or too basic, please explain:  
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\_\_\_\_\_  
\_\_\_\_\_

**GENERAL:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

14. The workshop met my needs. (5) 4 3 2 1

15. The time allocated for the workshop was about right? (5) 4 3 2 1

16. I was adequately prepared by having the required prerequisites and by completing the precourse assignment (if any). (5) 4 3 2 1

17. All computer and/or audio-visual equipment was functioning properly. (5) 4 3 2 1

18. If you were to teach this workshop, how would you improve it?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

19. What is your overall appraisal of the workshop? (5) 4 3 2 1

*It was great. Did the job.*

# Motivation-Based Interviewing Train-the-Trainer Workshop Appraisal

INSTRUCTORS:	Neal Squires & Carol Quinn		Date: September 14-16, 2004
PARTICIPANT'S NAME (optional):	GEORGE TOTH		
JOB TITLE (optional):	CLIENT RELATIONSHIP ADVISOR	WORK LOCATION:	WHITING, IN

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### THE INSTRUCTORS:

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

1. Was well organized and prepared. (5) 4 3 2 1
2. Encouraged class participation. (5) 4 3 2 1
3. Translated concepts into practical applications. (5) 4 3 2 1
4. In your opinion, what can the instructor do to improve the presentation of the workshop material?

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### THE COURSE MATERIALS:

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

5. Please rate the following workshop materials on:
  - a. Content (5) 4 3 2 1
  - b. Quality (5) 4 3 2 1
  - c. Organization (5) 4 3 2 1
  - d. Overall usefulness (5) 4 3 2 1
6. The workbook will be useful as a reference tool. *DEFINITELY* (5) 4 3 2 1
7. The exercises were content appropriate. 5 (4) 3 2 1
8. The exercises added value to the course. 5 (4) 3 2 1

**PLEASE TURN THE PAGE. THE APPRAISAL CONTINUES ON THE BACK.**

9. Your comments concerning the workbook and other materials. \_\_\_\_\_

10. If the time allocated to complete the course material is inappropriate, which areas need more time?

PACE WAS GOOD

11. If the time allocated to complete the course material is inappropriate, which areas need less time?

NONE

12. Was the course material too advanced (5), just right (3) or too basic (1)?

5 4 3 2 1

13. If the workshop, or any portion of it, was too advanced or too basic, please explain:

NO, GOOD BALANCE

**GENERAL:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

14. The workshop met my needs.

5 4 3 2 1

15. The time allocated for the workshop was about right?

5 4 3 2 1

16. I was adequately prepared by having the required prerequisites and by completing the precourse assignment (if any).

5 4 3 2 1

17. All computer and/or audio-visual equipment was functioning properly.

5 4 3 2 1

18. If you were to teach this workshop, how would you improve it?

WOULD REALLY HAVE TO GEAR POINTS TO  
EMPHASIZE TO GROUP IN CLASS

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

19. What is your overall appraisal of the workshop?

5 4 3 2 1



## Motivation-Based Interviewing TTT Workshop Appraisal

<b>INSTRUCTORS:</b>	Neal Squyres & Carol Quinn	<b>Date:</b>	Sept 28 - 30, 2004
<b>PARTICIPANT'S NAME (optional):</b>	PAULA ROGERS		
<b>JOB TITLE (optional):</b>	HR ASSISTANT	<b>WORK LOCATION:</b>	WHITING

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**THE INSTRUCTORS:**

**5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree**

1. Was well organized and prepared. (5) 4 3 2 1
2. Encouraged class participation. (5) 4 3 2 1
3. Translated concepts into practical applications. (5) 4 3 2 1
4. In your opinion, what can the instructor do to improve the presentation of the workshop material?  
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 \_\_\_\_\_  
 \_\_\_\_\_

**THE COURSE MATERIALS:**

**5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor**

5. Please rate the following workshop materials on:
  - a. Content (5) 4 3 2 1
  - b. Quality 5 (4) 3 2 1
  - c. Organization (5) 4 3 2 1
  - d. Overall usefulness (5) 4 3 2 1
6. The workbook will be useful as a reference tool. (5) 4 3 2 1
7. The exercises were content appropriate. (5) 4 3 2 1
8. The exercises added value to the course. (5) 4 3 2 1

**PLEASE TURN THE PAGE. THE APPRAISAL CONTINUES ON THE BACK.**

9. Your comments concerning the workbook and other materials. As an HR Asst. I found the material adequately appropriate, understandable and useful.

10. If the time allocated to complete the course material is inappropriate, which areas need more time?  
\_\_\_\_\_  
\_\_\_\_\_

11. If the time allocated to complete the course material is inappropriate, which areas need less time?  
\_\_\_\_\_  
\_\_\_\_\_

12. Was the course material too advanced (5), just right (3) or too basic (1)? 5 4 3 2 1

13. If the workshop, or any portion of it, was too advanced or too basic, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

**GENERAL:**

**5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree**

14. The workshop met my needs. (5) 4 3 2 1

15. The time allocated for the workshop was about right? (5) 4 3 2 1

16. I was adequately prepared by having the required prerequisites and by completing the precourse assignment (if any). (5) 4 3 2 1

17. All computer and/or audio-visual equipment was functioning properly. (5) 4 3 2 1

18. If you were to teach this workshop, how would you improve it?  
Its layout and content is perfect,

**5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor**

19. What is your overall appraisal of the workshop? (5) 4 3 2 1

## Motivation-Based Interviewing Train-the-Trainer Workshop Appraisal

<b>INSTRUCTORS:</b>	Neal Squyres & Carol Quinn	<b>Date:</b> September 14-16, 2004
<b>PARTICIPANT'S NAME (optional):</b>	Stephanie Browner	
<b>JOB TITLE (optional):</b>	ORA	<b>WORK LOCATION:</b> Chocolate Bayou

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**THE INSTRUCTORS:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

1. Was well organized and prepared. 5 (4) 3 2 1
2. Encouraged class participation. (5) 4 3 2 1
3. Translated concepts into practical applications. 5 (4) 3 2 1
4. In your opinion, what can the instructor do to improve the presentation of the workshop material?  
Nothing - presentation and schedule was very good.  
\_\_\_\_\_  
\_\_\_\_\_

**THE COURSE MATERIALS:**

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

5. Please rate the following workshop materials on:
  - a. Content 5 (4) 3 2 1
  - b. Quality 5 (4) 3 2 1
  - c. Organization 5 (4) 3 2 1
  - d. Overall usefulness 5 (4) 3 2 1
6. The workbook will be useful as a reference tool. (5) 4 3 2 1
7. The exercises were content appropriate. 5 (4) 3 2 1
8. The exercises added value to the course. 5 (4) 3 2 1

**PLEASE TURN THE PAGE. THE APPRAISAL CONTINUES ON THE BACK.**

9. Your comments concerning the workbook and other materials. good - like the layout, easy to follow

10. If the time allocated to complete the course material is inappropriate, which areas need more time?

*Appropriate time allocation - would like to have gone through all videos on the final experiential activity.*

11. If the time allocated to complete the course material is inappropriate, which areas need less time?

*Nothing*

12. Was the course material too advanced (5), just right (3) or too basic (1)? 5 4 (3) 2 1

13. If the workshop, or any portion of it, was too advanced or too basic, please explain:

*NA*

**GENERAL:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

14. The workshop met my needs. 5 (4) 3 2 1

15. The time allocated for the workshop was about right? 5 (4) 3 2 1

16. I was adequately prepared by having the required prerequisites and by completing the precourse assignment (if any). 5 (4) 3 2 1

17. All computer and/or audio-visual equipment was functioning properly. (5) 4 3 2 1

18. If you were to teach this workshop, how would you improve it?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

19. What is your overall appraisal of the workshop? (5) 4 3 2 1

## Motivation-Based Interviewing TTT Workshop Appraisal

<b>INSTRUCTORS:</b>	Neal Squyres & Carol Quinn	<b>Date:</b>	Sept 28 - 30, 2004
<b>PARTICIPANT'S NAME (optional):</b>	Erika Jablin		
<b>JOB TITLE (optional):</b>	Recruiter	<b>WORK LOCATION:</b>	Bond Street

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**THE INSTRUCTORS:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

1. Was well organized and prepared. 5 (4) 3 2 1
2. Encouraged class participation. (5) 4 3 2 1
3. Translated concepts into practical applications. 5 (4) 3 2 1
4. In your opinion, what can the instructor do to improve the presentation of the workshop material?

*Be conscious of the fact that the participants <sup>have</sup> knowledge of the material prior to coming → review, don't re-teach*

**THE COURSE MATERIALS:**

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

5. Please rate the following workshop materials on:
  - a. Content 5 (4) 3 2 1
  - b. Quality 5 (4) 3 2 1
  - c. Organization 5 (4) 3 2 1
  - d. Overall usefulness 5 (4) 3 2 1
6. The workbook will be useful as a reference tool. 5 (4) 3 2 1
7. The exercises were content appropriate. 5 (4) 3 2 1
8. The exercises added value to the course. 5 (4) 3 2 1

**PLEASE TURN THE PAGE. THE APPRAISAL CONTINUES ON THE BACK.**

9. Your comments concerning the workbook and other materials. Workbook is very thorough & will be very helpful while teaching the course.
10. If the time allocated to complete the course material is inappropriate, which areas need more time?  
I think none.
11. If the time allocated to complete the course material is inappropriate, which areas need less time?  
I can't pinpoint one section. I feel a lot of time was spent on examples most of the class already heard in training. Also, videos may not have to be shown.
12. Was the course material too advanced (5), just right (3) or too basic (1)? 5 4 3 2 1
13. If the workshop, or any portion of it, was too advanced or too basic, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

**GENERAL:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

14. The workshop met my needs. 5 4 3 2 1
15. The time allocated for the workshop was about right? 5 4 3 2 1
16. I was adequately prepared by having the required prerequisites and by completing the precourse assignment (if any). 5 4 3 2 1
17. All computer and/or audio-visual equipment was functioning properly. 5 4 3 2 1
18. If you were to teach this workshop, how would you improve it?  
See #4 & 11.  
\_\_\_\_\_  
\_\_\_\_\_

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

19. What is your overall appraisal of the workshop? 5 4 3 2 1

## Motivation-Based Interviewing TTT Workshop Appraisal

<b>INSTRUCTORS:</b>	Neal Squyres & Carol Quinn	<b>Date:</b>
		Sept 28 - 30, 2004
<b>PARTICIPANT'S NAME (optional):</b>		
<b>JOB TITLE (optional):</b>		<b>WORK LOCATION:</b>

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**THE INSTRUCTORS:**

**5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree**

1. Was well organized and prepared. 5 (4) 3 2 1
2. Encouraged class participation. (5) 4 3 2 1
3. Translated concepts into practical applications. 5 (4) 3 2 1
4. In your opinion, what can the instructor do to improve the presentation of the workshop material?  
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 \_\_\_\_\_  
 \_\_\_\_\_

**THE COURSE MATERIALS:**

**5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor**

5. Please rate the following workshop materials on:
  - a. Content 5 (4) 3 2 1
  - b. Quality (5) 4 3 2 1
  - c. Organization 5 (4) 3 2 1
  - d. Overall usefulness (5) 4 3 2 1
6. The workbook will be useful as a reference tool. (5) 4 3 2 1
7. The exercises were content appropriate. 5 (4) 3 2 1
8. The exercises added value to the course. 5 (4) 3 2 1

**PLEASE TURN THE PAGE. THE APPRAISAL CONTINUES ON THE BACK.**

9. Your comments concerning the workbook and other materials. Thought the facilitator guide was very good and will be a great reference

10. If the time allocated to complete the course material is inappropriate, which areas need more time?  
\_\_\_\_\_  
\_\_\_\_\_

11. If the time allocated to complete the course material is inappropriate, which areas need less time?  
\_\_\_\_\_  
\_\_\_\_\_

12. Was the course material too advanced (5), just right (3) or too basic (1)? 5 4 (3) 2 1

13. If the workshop, or any portion of it, was too advanced or too basic, please explain:  
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**GENERAL:**

5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree

14. The workshop met my needs. 5 (4) 3 2 1

15. The time allocated for the workshop was about right? 5 (4) 3 2 1

16. I was adequately prepared by having the required prerequisites and by completing the precourse assignment (if any). 5 (4) 3 2 1

17. All computer and/or audio-visual equipment was functioning properly. 5 (4) 3 2 1

18. If you were to teach this workshop, how would you improve it?

Actually found the workshop to be very beneficial & thought that I got a lot out of it

5=Excellent 4=Good 3=Adequate 2=Not So Good 1=Poor

19. What is your overall appraisal of the workshop? 5 (4) 3 2 1